



## Chief Information Officer

### Job Scope

The Chief Information Officer (CIO) holds a pivotal role in Facility Solutions Group as a senior executive who spearheads the organization's IT strategy and operations. This esteemed position entails multifaceted responsibilities, such as overseeing the development and implementation of cutting-edge technological initiatives, aligning the IT department with the company's overall business goals, and driving innovation and digital transformation. The CIO is responsible for strategic planning, budget allocation, team management, and collaborating with influential stakeholders to ensure the seamless functioning of the IT department. The CIO plays a critical role in shaping the organization's long-term growth and success.

### Responsibilities

- Develop and communicate the organization's IT vision, strategy, and roadmap in alignment with business objectives.  
Identify and evaluate technology trends, opportunities, and risks to ensure the adoption of appropriate technologies.  
Collaborate with executive leadership and business units to align IT initiatives with organizational goals and priorities.  
Lead the development of IT policies, standards, and procedures to ensure efficient and secure technology operations.  
Oversee the management and maintenance of IT infrastructure, systems, and networks, ensuring high availability and reliability.  
Manage vendor relationships and contracts, including negotiating and reviewing hardware, software, and services agreements.  
Develop and enforce IT security measures and policies to protect organizational data and information assets.  
Monitor system performance, identify areas for improvement, and implement solutions to optimize technology operations.  
Stay updated on emerging technologies and assess their potential impact on the organization's operations and competitive advantage.  
Drive digital transformation initiatives to enhance business processes, improve customer experiences, and foster innovation.  
Identify opportunities to use emerging technologies, such as artificial intelligence, machine learning, and data analytics, to drive business growth.  
Foster a culture of innovation, encouraging the exploration of new technologies and ideas to solve business challenges.  
Lead and support the implementation of digital projects and initiatives, ensuring successful delivery within scope, budget, and timelines.  
Recruit, develop, and manage a high-performing IT team, providing mentorship, coaching, and

As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status.



performance evaluations.

Foster a collaborative and inclusive work environment, promoting teamwork and cross-functional collaboration.

Define and communicate team goals, roles, responsibilities, and performance expectations.

Manage the IT budget, allocating resources effectively, and ensuring cost control and ROI on technology investments.

Develop relationships with key stakeholders, including executives, department heads, and external partners.

## Requirements

- Bachelor's degree in Computer Science, Information Technology, or a related field (Master's degree preferred).  
Extensive experience (typically 10+ years) in IT leadership roles, with a track record of strategic planning and execution.  
Strong business acumen and ability to align IT with organizational objectives and industry trends.  
In-depth knowledge of IT operations, infrastructure, systems, and security best practices.  
Proven experience in driving digital transformation initiatives and leveraging emerging technologies.  
Excellent leadership and team management skills, with the ability to inspire and motivate employees.  
Strong communication and interpersonal skills to effectively interact with stakeholders at all levels.  
Analytical mindset with the ability to analyze complex problems, make informed decisions, and manage risks.  
Experience in budgeting and financial management, focusing on optimizing technology investments.  
Professional certifications such as Certified Chief Information Officer (CCIO) or similar are a plus.