



Director of Propel Career Academy

Job Scope

As the Director of Propel Career Academy, your main responsibility will be to oversee all aspects of FSG Propel Academy. This includes ensuring that the highest standards of training and education are met for aspiring professionals in the field of electrical construction and services. To be successful in this leadership role, you must have a strong background in electrical construction and services, as well as proven expertise in managing business and educational initiatives.

Responsibilities

- Oversee all Propel Career Academy business operations related to training and education programs, including financial performance, resource allocation, and budget management. Analyze investment opportunities and make strategic decisions to ensure the long-term sustainability and growth of the programs. Develop and implement a comprehensive training and education strategy for FSG's Propel Career Academy, Apprenticeship School, and Craft Development Programs. Collaborate with senior management to align training programs with the organization's goals and objectives. Continuously review and update curricula to ensure they are up-to-date with industry best practices and regulations. Lead a team of instructors and educators to deliver high-quality training and education to students. Conduct performance evaluations, provide mentorship, and offer professional development opportunities to enhance staff competencies. Design and oversee the development of training materials, course content, and resources. Integrate hands-on learning experiences, simulations, and practical exercises to enhance learning. Nurture a positive learning environment that promotes growth, skill development, and a sense of community among students. Monitor and track student progress, providing support and guidance to those in need. Foster relationships with local educational institutions, industry organizations, and businesses to promote the programs and create potential opportunities for collaboration. Represent FSG's Propel Career Academy and Apprenticeship School at industry events and conferences. Establish metrics and assessment methods to evaluate the effectiveness and impact of training programs. Use feedback and data to make informed decisions and continuously enhance program quality. Ensure all training programs comply with relevant industry standards, safety regulations, and legal requirements. Uphold a strong commitment to safety and instill best practices in students and staff.

As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status.



Requirements

- Proven experience in electrical construction and services, with a minimum of 5 years in Education, Training, or Craft Development programs.
Bachelor's degree in Education, Business, Electrical Engineering, or a related field is preferred.
Knowledge of adult learning principles, instructional design, and educational methodologies.
Experience managing training programs or educational institutions, preferably in the construction industry.
Excellent organizational, communication, and leadership skills.
Ability to inspire and motivate others, fostering a positive learning environment.
Familiarity with compliance and safety regulations in the electrical industry.
Demonstrated ability to collaborate with internal and external stakeholders.
Strong financial acumen and experience in managing budgets and investments.
Passion for education and a strong commitment to professional development.
Knowledge of Texas Workforce Career School College licensing requirements.
Knowledge of Title IV requirements and accreditation process.
Knowledge of VA Certifying Official requirements and processes.
Knowledge of NCCER Sponsor Representative requirements and processes.

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