



Director of Purchasing

Job Scope

The Director of Purchasing is meant to discover the best ways to cut procurement expenses so the company can invest in growth and people. Primary responsibilities include applying knowledge of electrical distribution and manufacturer practices to ensure that FSG purchases at the most competitive and cost-effective means possible.

Responsibilities

- Responsible for establishing and maintaining all purchasing policies and procedures.
Align all distribution partners across all FSG Electrical Operations.
Collaborate with all FSG Purchasing Managers/Agents.
Assure pricing consistency from all FSG distributor partners.
Negotiate corporate agreements that provide FSG with better pricing and service.
Negotiate standard terms and conditions with FSG vendors.
Manage all bulk buying initiatives across FSG.
Monitor and react to all potential material price escalations.
Maintain relationships with manufacturers and suppliers with whom FSG has a corporate agreement.
Establish a strategic procurement organization structure to support business agility.
Standardize procurement approval processes and supplier contracting to manage and reduce aggregate spend.
Management reporting to improve supplier/spend visibility, track compliance, and communicate benefits.
Tighten purchasing, supplier contracting, and settlement controls without business disruption.

Requirements

- Proven working experience as a Purchasing Manager and/or Director of Purchasing.
Knowledge of sourcing and procurement techniques, as well as dexterity in "reading" the market.
Talent in negotiations and networking.
Good knowledge of supplier or third-party management software.
Aptitude in decision-making and working with numbers.
Experience in collecting and analyzing data.
Strong leadership capabilities.

As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status.