



## Project Manager, Smart Buildings

### Job Scope

As a member of our FSG Smart Buildings Project Management Team, you will oversee all aspects of assigned projects from conception to completion. You will skillfully plan, execute, and finalize projects according to the project management plan and perform specific tasks such as conceptual design, bottom-up estimating, negotiating with both customers and vendors, site beta testing, profit maximization, scheduling and deployment, installation quality assurance, and customer reporting. You will manage these projects in a manner that exceeds our customers' expectations and FSG's standards of excellence.

### Responsibilities

- Act as the liaison and facilitator between all parties on any given project.  
Manage, control, own, and report project costs and project billing.  
Develop budgets, estimate timelines, create schedules, and risk analysis.  
Manage project deployment and installation quality.  
Monitor project progress and create metrics to measure project success.  
Communicate project goals and results at a regular cadence to stakeholders.  
Conduct post-project reviews to determine areas for future improvement.  
Continually build and grow relationships with everyone you encounter, including our team, customers, vendors, subcontractors, and field personnel.  
Collaborate with sales, engineering, design, and fab to ensure a successful handoff to projects.  
Procure installation vendor companies and negotiate fair and profitable rates.  
Develop and provide training and instruction to installers and users.  
Set clear goals and expectations for installers.

### Requirements

- Bring decisive, focused leadership with an emphasis on servant leadership.  
Advocate for and on behalf of the customer.  
Be results-driven.  
Contribute to the team. Speak up and challenge when you disagree. Share your knowledge.  
Be accountable to yourself, your co-workers, our vendors and our customers.  
Travel and stay overnight up to 25% depending on the needs of the business and projects in-flight.  
Must have strong verbal and written communication skills.  
Must be positive and collaborative.  
Must be proficient in Excel, PowerPoint, Word, and Google Docs.  
Must have a valid driver's license.

As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status.



Ability to read and comprehend contracts, drawings, schematics and submittals.

Ability to multitask while staying organized

Bachelor's degree with 3 years experience in project management or EMS/BAS.

Experience with EMS/BAS solutions

Document and address complaints from customers, regulatory agencies, or any other stakeholders.

Manage, motivate and continuously improve team members.