



## Signs Estimator

### Job Scope

As a Signs Estimator, you will prepare and coordinate complete estimates for custom signs of all types, primarily for business establishments needing identity signage. The ideal applicant will be accountable for applying diversified knowledge of sign building and installation principles and practices in broad areas of sign-related projects, understanding structural engineering principles, being able to resolve questions related to all aspects of signage, and developing cost-effective sign pricing solutions for our sales team. This position interacts throughout the organization internally and with vendors externally.

### Responsibilities

- Extensive knowledge of general construction equipment, materials, and means/methods of execution  
Excellent communication skills to consult with vendors and personnel within the company  
Must be able to read and analyze blueprints, CAD drawings, plans, and other documents  
Must be able to break down a design into component lists  
Capable of understanding the production steps and timing associated with each  
Ability to manage multiple projects in a fast-paced environment to meet deadlines  
High attention to detail is a must  
Proficient in MS Office suite (primarily Excel and Word)

### Requirements

- High School Diploma or GED required  
Estimating experience: 3 years  
Signs Industry: 2 years  
Valid driver's license.  
Ability to multitask while staying organized  
Strong verbal and written communication skills  
Positive customer service skills  
Experience in lighting and electrical is a plus!

As an EEO/Affirmative Action Employer all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status.